



Jefferson Joint School District #251

Every Student Can Learn and Succeed

3850 E 300 N

Rigby, ID 83442

(208) 745-6693 / (208) 745-0848 (fax)

Employment Verification Form

This Section to be filled out by Applicant for each of their previous/current employers:

I, _____, SSN# _____, authorize the following organization:
Applicant Name Social Security Number

Organization Name	Other Names Employed Under With This Employer

to furnish Jefferson School District #251 with the employment history requested below.

Applicant Signature: _____

This Section to be filled out by Employer (present and/or past):

In order to properly place the applicant on our salary schedule please provide the following information: **experience in a position the employee was certified for and was under contract**, do not include student teaching or substitute experience.

Month/Year started – Month/Year ended	School	Certified Position Held	Was this a full-time assignment?	If less than full-time number of hours/days employed
/ /				
/ /				

If an Idaho School: Sick leave days to transfer: _____ Total years of .5 or greater FTE: _____

Signature of person filling out this form: _____ Date: _____

Printed Name: _____ Title: _____

Name of employer: _____

Address: _____ Telephone: _____

Please return to:

Jefferson School District #251

3850 E. 300 N., Rigby, Idaho 83442

Fax: 208-745-0848 or e-mail jricks@sd251.org