

**Minutes of the Regular  
Board Meeting  
Joint Jefferson School District #251**

July 13, 2011

The Board held a work session at 5:30 p.m. and principals reported from Jefferson Elementary and Roberts Elementary School.

**MOTION:** Moved by Mr. Peterson at 6:00 p.m. that the Board enter executive session as per Idaho Code 67-2345 (a)(b)(c)(d), 2<sup>nd</sup> by Mr. Hancock A roll call was taken and the meeting began.

Mr. Clark "aye"  
Mr. Hepworth "aye"  
Mr. Hancock "aye"  
Mr. Peterson "aye"  
Mrs. Robison "aye"  
Dr. Stephens "aye"  
Dr. Peterson "aye"

**Absent:**

Executive session concluded at 6:35 p.m.

**REGULAR SESSION:** 6:40 p.m.

**Present:** Dr. Peterson, Mrs. Robison, Mr. Hancock, Mr. Peterson, Mr. Clark, Dr. Stephens, Mr. Hepworth, Superintendent Tolman, Guy Wangsgard, and Rhonda Merrill

**Absent:** Mr. Bingham was excused

**Those in Attendance:** Mr. Comstock, Becky Vasas, LaRell Greenhalgh, Michele Southwick, Yvonne Thurber, Doug Siddoway, Stephanie Serumgard, Barry Parks and members of the softball team, Clarissa Morris, Rosanne Henry, Holly Mickelsen

The meeting was called to order by Chairman Peterson at 6:40 p.m. Eric Jensen led the Pledge of Allegiance and Doug Siddoway offered the invocation.

**MOTION:** Moved by Mr. Peterson that the Board approve the minutes of June 8, 2011, 2<sup>nd</sup> by Dr. Stephens, voted and passed unanimously.

**MOTION:** Moved by Mr. Hepworth that the Board approve the agenda for the July 13, 2011 Board meeting with the additions of personnel; Ed Anderson as the head wrestling

coach and the retirement of Mary Ann Harkness; and the recommendation for the use of unanticipated funds, 2<sup>nd</sup> by Mrs. Robison, voted and passed unanimously.

- I. The Board recognized the following:
  - Rigby High School boys track team for winning the State Championship
  - Rigby High School softball for winning the 4A State Academic Championship
- II. The Board asked for patron comments and none were received
- III. The annual meeting and organization of the Board of Trustees was held.
  - The Board reviewed and approved the Board Operating Principles and Board Code of Ethics

**MOTION:** Moved by Mrs. Robison that the Board approved the Board operating Principals and the Code of Ethics, 2<sup>nd</sup> by Mr. Hancock, voted and passed unanimously.

- Organization of the Board:

Dr. Peterson was nominated as Board Chair by Mr. Clark, 2<sup>nd</sup> by Mr. Hancock, voted and passed unanimously.

Mrs. Robison was nominated as Board Vice-Chair by Mr. Clark, 2<sup>nd</sup> by Mr. Hancock, voted and passed unanimously.

Dr. Stephens, was nominated as Board Treasurer by Mr. Hepworth, 2<sup>nd</sup> by Mrs. Robison voted and passed unanimously.

Guy Wangsgard, Nile Hall, Cecelia Hendrickson, Kim Chidester, Jan Dial, Toni Day, Annette Call, Vicky Johnson, Paula Pettingill, and Julie McNichol were nominated by Mrs. Robison as assistant treasurers, 2<sup>nd</sup> by Mr. Hancock, voted and passed unanimously.

Mrs. Merrill was nominated as Board Clerk by Mrs. Robison, 2<sup>nd</sup> by Mr. Clark, voted and passed unanimously.

- The dates for regularly scheduled Board meetings were approved as:
  - August 10, 2011
  - September 14, 2011
  - October 12, 2011
  - November 2, 2011 (advanced 1 week due to ISBA annual convention)
  - December 14, 2011
  - January 11, 2012
  - February 8, 2012
  - March 14, 2012
  - April 11, 2012
  - May 9, 2012

June 13, 2012  
July 11, 2012

**MOTION:** Moved by Mr. Hepworth that the Board accept the regularly scheduled board meetings, 2<sup>nd</sup> by Dr. Stephens, voted and passed unanimously.

- Posting sites were set as the following:  
Rigby Post Office  
Jefferson County Courthouse  
Lewisville Post Office  
Menan Post Office  
Roberts Post Office

**MOTION:** Moved by Mrs. Robison that the Board accept the posting sites, 2<sup>nd</sup> by Mr. Hancock, voted and passed unanimously.

- The designated official depositories of Jefferson School District #251 were set as:  
Zion's Bank  
Bank of Commerce  
Wells Fargo Bank  
Idaho State Treasurer's Local Government Investment Pool (LGIP)  
US Bank

**MOTION:** Moved by Mrs. Robison that the Board approve the official depositories, 2<sup>nd</sup> by Mr. Hancock, voted and passed unanimously. Mr. Hancock asked if it would be advantageous to consolidate the banking. Mr. Wangsgard will look into it.

IV. Consent Agenda—Section 1

I. It was recommended that the Board approve the following personnel changes:

| Hire/Resignation | Name               | Position                               | School                |
|------------------|--------------------|--|-----------------------|
| New Hire         | Julie Powell       | Title I Teacher                        | Midway Elementary     |
| New Hire         | Regie Hill         | Teacher                                | Midway Middle School  |
| New Hire         | Hailey Jones       | Cheerleader advisor                    | Rigby Jr. High School |
| New Hire         | Stephanie Gneiting | Assistant Cheerleader advisor          | Rigby Jr. High School |
| Resignation      | Rachel Stephenson  | Family Consumer teacher                | Rigby Jr. High School |
| Resignation      | Melody Young       | Secretary                              | Roberts Elementary    |
| Retirement       | John Berg          | Teacher                                | Jefferson Elementary  |
| Retirement       | Mary A. Harkness   | Teacher                                | Midway Elementary     |
| Stipend          | Jenny Fullmer      | Assistant Volleyball coach             | Rigby High School     |
| Stipend          | Erin Jorgensen     | 9 <sup>th</sup> grade volleyball coach | Rigby Jr. High        |
| Stipend          | Crystal Hansen     | Assistant volleyball coach             | Rigby High School     |

|         |                   |  |                       |
|---------|-------------------|--|-----------------------|
| Stipend | Liz Page          | 8 <sup>th</sup> grade volleyball coach         | Rigby Jr. High        |
| Stipend | Juan Portuguese   | Boys soccer assistant coach                    | Rigby High School     |
| Stipend | Nichole Nordstrom | 8 <sup>th</sup> grade girls basketball coach   | Rigby Jr. High        |
| Stipend | Gary Tucker       | Wrestling assistant Coach                      | Rigby High School     |
| Stipend | Emily French      | 9 <sup>th</sup> grade girls basketball coach   | Rigby Jr. High        |
| Stipend | Ben Kofe          | Assistant football coach                       | Rigby High School     |
| Stipend | Will Kofe         | Assistant football coach                       | Rigby High School     |
| Stipend | Riley Burton      | Assistant 9 <sup>th</sup> grade football coach | Rigby Jr. High School |
| Stipend | Mr. Francia       | Assistant football coach                       | Rigby High School     |
| Stipend | Ed Anderson       | Head wrestling coach                           | Rigby High School     |

**MOTION:** Moved by Mr. Hancock that the board approve Consent Agenda, Section 1, 2<sup>nd</sup> by Mr. Peterson, voted and passed unanimously.

V. Consent Agenda—Section 2, Financial

1. Approval of accounts payable was requested
2. Approval of the financial report was requested.
3. Approval/ratification of Falls Insurance as the liability insurance provider.

**MOTION:** Moved by Mr. Peterson that the Board approve Consent Agenda, Section 3, as recommended, 2<sup>nd</sup> by Dr. Stephens, voted and passed unanimously.

VI. Consent Agenda—Section 3, Policy

1. Approval for 2<sup>nd</sup> reading of Board Policies was requested.  
Board Policy #6100, Superintendent, Duties and Authorities  
Board Policy #6320, Evaluation of Administrative Staff  
Board Policy #5225, Reduction in Force  
Board Policy #5225P, Reduction in Force, Procedure

**MOTION:** Moved by Mrs. Robison that the Board approve Consent Agenda---Section 3, Policy, 2<sup>nd</sup> by Mr. Hepworth, voted and passed unanimously.

VII. Board Discussion Items

1. Recommendation for approval of a supplemental levy was presented by Dr. Tolman. He informed the Board of the unanticipated funding received on July 13, 2011 of \$948,000. He asked for approval of the resolution of the supplemental levy even with the additional funding. Mr. Clark recognized the support of the patrons and community in building bonds and asked that the recommendation be postponed until a time when absolutely necessary. Mr. Hepworth concurred.

**MOTION:** Moved by Mr. Hepworth that the Board rescind the supplemental levy resolution at this time, 2<sup>nd</sup> by Dr. Stephens, voted and passed unanimously.

2. Recommendation for approval of an after school child care program. Dr. Tolman reported on the costs of the building use and enrollment update. Mr. Clark questioned the business of day care in the district and the cost of the program last year. Dr. Tolman stated that the program will begin to profit and help students academically. He reported on the safe, educational environment of the program.

**MOTION:** Moved by Mrs. Robison that the Board approve the before and after school child care program, 2<sup>nd</sup> by Mr. Peterson, voted and passed 4 to 2. (Mr. Clark and Dr. Stephens voting nay)

3. Mrs. Mickelsen, of the Education Foundation, reported on the financial condition of the program and the grants for approval.

**MOTION:** Moved by Mr. Clark that the Board approve the grant for the Education Foundation, 2<sup>nd</sup> by Mr. Peterson, voted and passed unanimously.

4. Dr. Tolman presented the Board with information regarding the unanticipated funds received from the State of Idaho. He read from the negotiations agreement regarding the funds and recommended that the furlough days be restored as outlined. He also recommended that the possibility of additional staff be considered with the additional money. Mr. Hancock asked if there would be an anticipated enrollment increase and Dr. Tolman replied that it would probably be minimal. Mr. Clark asked about PERSI and taxing and Mr. Wangsgard reported that those issues had been considered. The following plan was presented as a recommendation:

5.

We have received (7-13-11) an additional \$948,978 from the State Funding Model.

The negotiations agreement with the teachers states that "to the extent the state restores funds cut from the 2011-2012 salary formula, furlough days will be restored." Even though the additional funds are not restoring "funds cut from the state salary schedule" and are discretionary funds it is recommended that the Board take action to restore furlough days in accord with the agreement.

**Recommendation:**

Announce plans to restore furlough days as follows:

- For all teachers, administrators, and other professional employees who typically work less than year round—plan a combination of 7 work/professional days that would be added to the school calendar at the beginning or end of the school year. Those staff members who work those days would receive a stipend equal to their daily rate for those days if they are in attendance. Restoration of furlough days scheduled after the end of the year may not be offered to those who are not contracted to return in the 2012-2013 school year. Estimated cost is \$370,043.36.

- For all year round employees including administrators, directors, secretaries, clerks, custodians—restore 7 days and spread the restored amount over paychecks for the year. Estimated cost is \$42,178.03.
- Restore up to 4 days of furlough for school secretaries if approved and scheduled by school principals. The amount restored would be spread over the payroll checks for the year. Estimated cost is \$7,777.95.
- Maintain the present level of furlough for bus drivers, food service, and paraprofessionals.

The total estimated cost is \$419,999.34. This amount reflects all payroll expenses associated with restoring the furlough as recommended above. Included in the above amounts are personnel paid for by federal funds. Therefore, the net effect on the discretionary M&O money will be less than the amounts above.

It is recommended that the remainder of the \$948,978, which will be approximately \$530,000, be held in the budget to help maintain the fund reserve that will be needed to get through the ensuing years. Some of these funds could be available to restore professional positions in key areas of need as the new school year begins.

**MOTION:** Moved by Mr. Clark that the Board approve the recommendation by Dr. Tolman regarding the additional funding, 2<sup>nd</sup> by Dr. Stephens, voted and passed unanimously.

#### VIII. Information Items

1. The ISBA Summer Leadership Training will be held July 14<sup>th</sup> from 1:00-6:30 p.m. at the Jefferson School District Office.

Dr. Peterson adjourned the meeting at 7:23 p.m.