

Authorization for Payroll Deduction

Name (please print): _____

Please deduct _____ from my check beginning with the month of _____ and send this amount to _____.

- This is the total amount to be deducted.
- This is in addition to the amount that is already being deducted.
- This is a deduction in the amount that is already being deducted.

Signature: _____ Date: _____

Authorization to Discontinue Payroll Deduction

Name (please print): _____

Please stop payroll deduction to _____ from my check beginning with the month of _____.

Signature: _____ Date: _____